



Definitions for Presentation

- Charter – the official unit registration recorded into ScoutNET (BSA’s official membership database)
- Roster – running list of active participants in a unit
- Post / Posted – unit charter is recorded in ScoutNET after meeting the minimum requirements to be an official BSA unit.
- Register / Registered – an individual has submitted their online application to join scouting or renew membership
- Defective – an individual has submitted their online application, but cannot be included on the charter in ScoutNET because of an issue



What to know – Registration Fees

- Annual Unit Charter fee - \$75
- Annual program registration fee for youth is \$180
 - The \$180 fee can be paid over 2 payments.
 - Financial assistance is available.
- The annual registration fee for adults is \$42
- Scout Life magazine is \$12
- For every youth fee of \$180 that is paid in full by October 31st, the unit receives \$20
- Registration will open on July 1

- Annual membership year is September 1, 2021 – August 31, 2022



What to know – Timeline

- Unit Committee Chairs will receive Unit Charter Renewal materials in the mail by **July 1st**
 - **Instructions, roster, etc.**
- On-line Registration System opens **July 1st**
- All Unit Renewal forms will be available on the registration site
- **All units should post by August 31 to be ready for September sign ups**
 - **After unit is posted, we continue to add members (both returning and new)**



What to know – Timeline

- All Program Lead Volunteers (CM, SM, etc.), Unit Committee Chairs, and Charter Organization Reps will receive a weekly Charter Report via e-mail that will include:
 - Unit Registration Fee
 - All youth and adults (w/ position) who have registered
 - All youth and adults who have registered but are defective
 - Status of the \$20 for youth sign ups
 - Number of Scout Life subscriptions



Getting your unit Posted!!

- Pay \$75 unit registration fee online
 - Register minimum number of youth (5)
 - Register all required adult positions (5-6)
 - Turn in signed Charter Approval and Charter Agreement to your District Executive
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- NOTE: posting a unit does not require that your entire roster be registered. They can be added after the unit posts.



Required Adult Positions to Post (core charter)

Review your Friday Charter Report to verify that your unit has the following required positions:

- 1 Chartered Organization Representative
- 1 Committee Chair
- 1 Unit Program Leader (Cubmaster, Scoutmaster, Venturing Advisor, Exploring Advisor, Sea Scout Skipper)
- At least 2 Committee Members
- At least 1 Den Leader (Packs only)

Without these 5-6 positions filled, a unit cannot be posted.



Defectives or unapproved!!!

Adults

- Youth Protection Training
- Registered incorrectly
- Not approved by COR
- Unpaid

Youth

- Not approved by CC or Unit Program Leader
- Registered incorrectly
- Unpaid



Charter Help and Check-ins

- **In Person Assistance**
 - **TSR and MP, Wednesdays (after breakfast – 3:30)**
 - **Curbside Kickoffs on August 5 and August 10**
 - **Schedule time with your District Executive**
- Unit Renewal paperwork should be emailed or turned in to your District Executive